

CHANGE OF COLLEGE/MAJOR PROCEDURES**Architecture**

Follow these instructions if you are either 1) Currently an enrolled student at UC Berkeley outside the College of Environmental Design (CED), or 2) a CED student wishing to switch majors. Read these instructions carefully. Incomplete applications will be denied.

Application periods:

Fall Semester: the first day of instruction through November 1

Spring Semester: the first day of instruction through June 1

You will be considered for change of college only if you:

- Have completed at least one semester of coursework at UC Berkeley.
- Have completed Environmental Design 1, Math 16A or 1A, Entry Level Writing, and the first half of the Reading and Composition requirement.
- Have completed fewer than 90 units in the term prior to admission to CED (AP units or college credit earned before high school graduation does not count towards the 90 units).
- Are able to complete your degree within CED's semester limit (four semesters for transfer students and eight for freshmen admits; students pursuing Simultaneous Degrees are granted one additional semester).
- Have a GPA of 3.0 or above. The higher your GPA the better your chances of acceptance.
- Applicants are assessed based on their current progress toward completion of the program, their ability to complete the program within the semester limit, their overall academic performance, and their essay.

Note: You may apply for change of college no more than twice.

You must submit the following materials:

- The Change of College, Major, or Curriculum petition.
- The Supplemental Application for Admission in Architecture.
- A *completed* program planning form that outlines how you will complete all requirements for the major, College, and University (including breadth).
- Transcripts from all post-secondary schools attended other than UC Berkeley (official preferred) and any Advanced Placement (AP) test score report forms that are not already reflected on your DARS report.
- A 750 word (maximum) essay explaining your educational / professional goals and why you would like to major in architecture.

Students interested in attaining a degree in CED as well as in another college should submit both the Change of College petition and the Simultaneous Degrees petition.

UNDERGRADUATE PETITION
CHANGE OF COLLEGE, MAJOR, OR CURRICULUM

SEE REVERSE FOR INSTRUCTIONS

PLEASE TYPE OR PRINT IN INK

Note: To declare or change a major in the College of Letters and Science, obtain a "Petition to Declare a Major" from the College, 113 Campbell Hall.

Name: LAST FIRST MIDDLE SID# U1

Local Address: Street Address City State Zip Code

Permanent Address: Street Address City State Zip Code

Phone No Local: () Permanent ()

E-mail address:

Birthdate: Registration Status: [] New [] Continuing [] Readmit

First enrolled at Berkeley: Last enrolled at Berkeley:

I request [] CHANGE OF COLLEGE/SCHOOL (SEE "A" ON REVERSE.)
From: Present College/School To: New College/School
From: Present Major/Curriculum To: New Major/Curriculum

I request [] CHANGE OF MAJOR OR CURRICULUM (SEE "B" ON REVERSE.)
Only for use by students in the Colleges of Chemistry, Engineering, Environmental Design, and Natural Resources.
From: Present Major/Curriculum To: New Major/Curriculum

Term change is to be effective: [] Fall 20 [] Spring 20

Reason for request:

New Major Advisor: Signature College of Natural Resources Date

Student's Signature: Date:

COLLEGE/SCHOOL DEAN'S OFFICE
THIS PETITION IS APPROVED FOR:
Change of major/curriculum to:
Change of college or school to:
Term effective: [] Fall [] Spring
Signature of Dean or Dean's Representative Date

OFFICE OF THE REGISTRAR
Posted By: Date:

INSTRUCTIONS

A. STUDENTS REQUESTING A CHANGE OF COLLEGE/SCHOOL

1. Complete this petition and obtain required signatures of approval.
2. Submit petition to the college or school Dean's Office to which you are seeking entry. If your petition is approved, the Dean or the Dean's Representative will sign the petition and forward it to the Office of the Registrar for processing. Keep a copy of this petition for your records.
3. **College of Letters and Science:** Please consult the College of Letters and Science website (ls-advise.Berkeley.edu/faq/chgclg.html) for deadlines and academic progress criteria. A written statement is also required. If you have completed over 60 units, you must attach a Declaration of Major Petition and a semester-by-semester program plan indicating how and when you will graduate, both signed by the advisor in the major you wish to declare.
4. **College of Natural Resources:** If you are petitioning to enter the College of Natural Resources, you MUST obtain the signature of your new major advisor. Check with the College of Natural Resources Dean's Office for further instructions.

B. STUDENTS REQUESTING A CHANGE OF MAJOR/CURRICULUM

1. Complete this petition and obtain required signatures of approval if you are requesting a change of major or curriculum in:

College of Chemistry
College of Engineering
College of Environmental Design
College of Natural Resources

DO NOT USE THIS PETITION TO DECLARE OR CHANGE A MAJOR WITHIN THE COLLEGE OF LETTERS AND SCIENCE.

2. Submit completed petition to the appropriate Student Service Office or the Dean's Office. If your petition is approved, the Dean or the Dean's Representative will sign the petition and forward it to the Office of the Registrar for processing. Keep a copy of petition for your records.
3. If you are in the College of Natural Resources, you MUST obtain the signature of your new major advisor.

MAJOR ADVISORS AND COLLEGE OR SCHOOL DEAN'S OFFICE

Keep a copy of petition for your records.

Send a copy of the approved petition to the original college/school.

**SUPPLEMENTAL APPLICATION FOR ADMISSION
Architecture**

1. Name _____ SID # _____
2. Application Type: (if not registered last term, attach a *Readmission Application Form* to this form)
 Change of College _____ (attach UCB *Change of College, Major, or Curriculum* form)
 Change of Major _____ (current CED students only; note: double majors within CED are not offered)
 Simultaneous Degree _____ (attach *Simultaneous Degree Petition* and *Program Planning Form*)
3. Current College _____ Major _____
4. Have you applied to the College of Environmental Design before? Yes _____ No _____
 If yes, which semester(s)? _____
5. Course List: Please note which of the following prerequisites you have either completed or have in progress. List the course number, course title, and grade received (mark "IP" for in-progress courses).

Requirement	Course No.	Course Title	Units	Grade	Term
Reading & Composition 1					
Reading & Composition 2					
Math 16A or Math 1A					
Math 16B or Math 1B					
Physics 8A or 7A					
Natural/Bio Science					
Social & Behavioral Sci					
International Study					
Historical Studies					
Philosophy & Values					
Arts & Literature					
ENV DES 1					
ENV DES 11A					
ENV DES 11B					

Except for Physics 8A, two of the seven breadth courses may be completed after admission to CED. Check with the CED Undergraduate Office to see which courses satisfy the non-Environmental Design prerequisites (i.e., Biological Science, Social & Behavioral Sciences, International Studies, etc.)

6. Other relevant coursework completed or in progress (architecture or other environmental design courses):

Requirement	Course No.	Units	Grade	Term

