

PETITION FOR INDEPENDENT STUDY

Term \_\_\_\_\_

**LA 199. Supervised Independent Study and Research (1 – 4 units).** This is special study course for upper division undergraduates. Students must have completed at least 60 semester units of undergraduate study and be in good academic standing (2.0 GPA or better). The student is responsible for finding an instructor to supervise his or her work, and should meet with that instructor at least once a week. Must be taken P/NP basis. No more than a total of 16 units of courses numbered 99, 197, 198, and 199 may be used to meet the requirements for a bachelor’s degree.

**To Obtain Course Approval:**

1. Fill in your name and the requested course information below and then sign and date the petition.
2. Prepare a type-written course description using the following information as a guideline and attach it to this form:
  - a. Describe your proposed study (design, reading, theory, photographs, etc.)
  - b. Describe the work upon which the grade will be based (paper, series of essays, design project, photographs, etc.)
  - c. Describe your preparatory background in this area of study and how this work is relevant to your course of study.
  - d. How much time will you spend working on your own each week and how often will you meet with your instructor? You may earn one unit of credit for every three hours of work and/or consultation with your instructor per week.
3. Obtain approval from the instructor who will supervise the course, and have that person sign and date this petition.
4. Leave the completed and signed petition at the Landscape Architecture Office (202 Wurster) so that your Undergraduate Advisor can confirm your eligibility and to obtain approval from the Faculty Advisor.
5. Check back at the beginning of the fourth week of the semester to receive the course control number. If approved, the Landscape Architecture Office will add your course and you may enroll through Tele-BEARS.

**Student Information:**

Student’s Name (Please Print)	Email	Course	Units
Student’s Signature	SID #	Date	

**INSTRUCTOR APPROVAL**

I will supervise and evaluate this student’s work and be available to meet with him or her regularly as required by the guidelines listed above.

Instructor’s Signature	Print Instructor’s Name	Date
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**UNDERGRADUATE STUDENT ADVISOR’S APPROVAL**

- (            ) units of 99, 197, 198, 199 already completed (16 units maximum)
- (            ) total units completed (60 units minimum)
- (            ) in good academic standing (2.0 GPA minimum)

Eligible: \_\_\_\_\_ Non-eligible: \_\_\_\_\_

\_\_\_\_\_  
Undergraduate Advisor’s Signature

**UNDERGRADUATE DEAN’S APPROVAL**

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

\_\_\_\_\_  
Undergraduate Dean’s Signature

***Petitions must be received by the end of the 1<sup>st</sup> week of the term***