

## Change of College/Major: LANDSCAPE ARCHITECTURE

*Follow these instructions if you are either 1) Currently an enrolled student at UC Berkeley outside the College of Environmental Design (CED), or 2) a CED student wishing to switch majors. Read these instructions carefully. Incomplete applications will be denied.*

### **Application Deadlines:**

**Fall Semester: December 1**

**Spring Semester: May 1**

### **You will be considered for change of college only if you:**

- Have completed at least one semester of coursework at UC Berkeley.
- Have completed **Environmental Design 1, and the first half of the Reading and Composition requirement.**
- Are able to complete your degree within CED's semester limit (four semesters for transfer students and eight for freshmen admits; students pursuing Simultaneous Degrees are granted one additional semester).
- Have a GPA of 2.0 or above. The higher your GPA the better your chances of acceptance.
- Applicants are assessed based on their current progress toward completion of the program, their ability to complete the program within the semester limit, their overall academic performance, and their essay.

*Note: You may apply for change of college no more than twice.*

### **You must submit the following materials:**

- The Change of College, Major, or Curriculum petition.
- The Supplemental Application for Admission in Landscape Architecture.
- A *completed* program planning form that outlines how you will complete all requirements for the major, College, and University (including breadth and 120 unit minimum requirement).
- A 750 word (maximum) essay explaining your educational / professional goals and why you would like to major in landscape architecture.

*Students interested in attaining a degree in CED as well as in another college should submit both the Change of College petition and the Simultaneous Degrees petition.*

1. Name \_\_\_\_\_ SID# \_\_\_\_\_

2. Application Type: (if not registered last term, attach a Readmission Petition to this form)

- Change of College
- Change of Major (Current CED students only)
- Simultaneous Degree (Attach Simultaneous Degree Petition)

3. Current College \_\_\_\_\_ Major \_\_\_\_\_

4. Have you applied to the College of Environmental Design before?  Yes  No

If yes, which semester(s)? \_\_\_\_\_

5. Course List: Please note which of the following lower division major requirements and college requirements you have either completed or have in progress (IP). If you have not yet taken the course or it is not in progress, please indicate the semester in which you plan to take the course.

Requirement	Course	Course Title	Units	Grade	Term
Example: <i>Env Des 11B</i>	<i>Env Des 11B</i>	<i>Introduction to Design</i>	<i>5.0</i>	<i>IP</i>	<i>Fall 2011</i>
R & C A					
R & C B					
Env Des 1 or 4					
Env Des 11A					
Env Des 11B					
Choose from: Bio1B, Bio 11 and Bio11L), ESPM 2, ESPM 6, ESPM 101A, Plant Bio 40 (also fulfills Bio Sci breadth below)					
Choose from EPS 50, EPS 80, ENV SCI 10 and ENV SCI 10L, Phys 10, Phys C10 (also fulfills Phys Sci breadth below)					
Social & Behavioral Sci					
International Studies					
Arts & Literature					
Historical Studies					
Philosophy & Values					
1 of 3 Upper-division within CED outside Landscape Architecture					

2 of 3 Upper-division within CED outside Landscape Architecture					
3 of 3 Upper-division within CED outside Landscape Architecture					

6. List any other relevant coursework (other Landscape Architecture or Environmental Design courses):

### Graduation Plan

Student Name: \_\_\_\_\_ SID: \_\_\_\_\_  
 Email Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

*Please check all that apply:*

- Simultaneous Degree    Excess Semester/Units    Change of Major    Minor    Probation  
 Change of College into Environmental Design    Readmission: Fall \_\_\_\_\_ Spring \_\_\_\_\_

Major(s): \_\_\_\_\_ Minor: \_\_\_\_\_  
 Expected Graduation Date: \_\_\_\_\_ Expected Total Units: \_\_\_\_\_

**PROPOSED SCHEDULE OF CLASSES:** Beginning with the current term, indicate all courses you plan to take, including those needed to complete major, college/school, and University requirements.

Summer _____	Units	Fall _____	Units	Spring _____	Units
Total		Total		Total	

Summer _____	Units	Fall _____	Units	Spring _____	Units
Total		Total		Total	

Summer _____	Units	Fall _____	Units	Spring _____	Units
Total		Total		Total	

Summer _____	Units	Fall _____	Units	Spring _____	Units
Total		Total		Total	

**REQUIRED SIGNATURE(S)**

\_\_\_\_\_  
Student Date

\_\_\_\_\_  
Major Adviser Date

\_\_\_\_\_  
Major Adviser Date



## INSTRUCTIONS

### A. STUDENTS REQUESTING A CHANGE OF COLLEGE/SCHOOL

1. Complete this petition and obtain required signatures of approval.
2. Submit petition to the college or school Dean's Office to which you are seeking entry. If your petition is approved, the Dean or the Dean's Representative will sign the petition and forward it to the Office of the Registrar for processing. Keep a copy of this petition for your records.
3. **College of Letters and Science:** Please consult the College of Letters and Science website ([ls-advise.Berkeley.edu/faq/chgclg.html](http://ls-advise.Berkeley.edu/faq/chgclg.html)) for deadlines and academic progress criteria. A written statement is also required. If you have completed over 60 units, you must attach a Declaration of Major Petition and a semester-by-semester program plan indicating how and when you will graduate, both signed by the advisor in the major you wish to declare.
4. **College of Natural Resources:** If you are petitioning to enter the College of Natural Resources, you MUST obtain the signature of your new major advisor. Check with the College of Natural Resources Dean's Office for further instructions.

### B. STUDENTS REQUESTING A CHANGE OF MAJOR/CURRICULUM

1. Complete this petition and obtain required signatures of approval if you are requesting a change of major or curriculum in:

College of Chemistry  
College of Engineering  
College of Environmental Design  
College of Natural Resources

DO NOT USE THIS PETITION TO DECLARE OR CHANGE A MAJOR WITHIN  
THE COLLEGE OF LETTERS AND SCIENCE.

2. Submit completed petition to the appropriate Student Service Office or the Dean's Office. If your petition is approved, the Dean or the Dean's Representative will sign the petition and forward it to the Office of the Registrar for processing. Keep a copy of petition for your records.
3. If you are in the College of Natural Resources, you MUST obtain the signature of your new major advisor.

### MAJOR ADVISORS AND COLLEGE OR SCHOOL DEAN'S OFFICE

**Keep a copy of petition for your records.**

**Send a copy of the approved petition to the original college/school.**