

Degree Audit Request (DARS) Correction Request

Please do not use this form for corrections needed for:	If you see <u>an error</u> on your DARS, please use this form to request corrections by:
1. Entry Level Writing requirement, please go to 216 Dwinelle Hall, and 2. For American History, American Institution, and/ or American Cultures, please go to 110 Sproul Hall.	1. Attaching a copy of your current Degree Audit Report (DARS) to this form – <i style="color: red;">Date on DARS: _____ (required).</i> 2. Circling or highlighting the error(s). 3. Returning completed form and copy of the DARS to the Front Desk in the Undergraduate Advising Office in Wurster Hall.

Student's Name: _____ SID#: _____

Email Address: _____ Date: _____

Major: _____ Minor: _____

Form initiated by: Student or Staff

Term Taken	UCB/CED Requirement	Grade	Units	College <small>(For Ex: Comm. College, Other 4yr schools, AP, IB, AL, etc)</small>	Course Taken
Ex: SP07	Arts & Literature	A+	3	University of Arts	MUS 142

Please describe DARS error:

DEPARTMENT USE ONLY:

Approved by:
 UG Dean Curriculum Committee Evaluator Advisor
 Other: _____

REVIEWED/ AUTHORIZED BY:	DATE:
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STATUS NOTES:	CASE#:
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